Madhya Pradesh State Biodiversity Board  
26, Kisan Bhawan, 1st floor, Arera Hills, Bhopal – 462011  
Phone : 0755-2554539/2554549  
Email ID : mpsbb@mp.gov.in  website : www.mpsbb.nic.in

## Walk-in Interview

Eligible candidates are invited for the following on job basis for contractual services on 08.11.2019 at 02.00 PM :-

<table>
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<tr>
<th>S. No.</th>
<th>Position</th>
<th>No. of Positions</th>
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<tbody>
<tr>
<td>1.</td>
<td>Technical Expert - People's Biodiversity Register</td>
<td>05</td>
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</tbody>
</table>

For further details please refer to our website : www.mpsbb.nic.in

Member Secretary  
M.P. State Biodiversity Board
Madhya Pradesh State Biodiversity Board (MPSBB) is a statutory & Regulatory body under the Department of Forest, Government of Madhya Pradesh, established under section 22 of Biological Diversity Act, 2002. The mandate of Board is to implement Biological Act, 2002 to ensure conservation of biological diversity, sustainable use of its components and fair and equitable sharing and benefits arising out of utilization of bioresources. In order to achieve these objectives the local people are empowered to own and manage their biological resources through constitution of Biodiversity Management Committees (BMCs). BMCs are required to document biological resources and associated Traditional Knowledge in the form of Peoples Biodiversity Registers (PBRs) as per section 22 (6) of Biological Diversity Rule, 2004 and Rule 23 (9) of MP Biological Diversity Rule 2004.

The Hon'ble National Green Tribunal, New Delhi vide order no. 347/2016 dated 09.08.2019 Chandrabhal Singh Vs Union of India has Directed State Biodiversity Boards to expedite constitution of BMCs and documentation of PBRs. In this context Madhya Pradesh State Biodiversity Board is initially preparing 150 Block level PBRs. Gram Panchayat/Municipality/Municipal Corporation level PBRs will be documented in due course of time.

MPSBB having it’s head office at Bhopal, invites applications from Indians for the following contractual services initially for a period of one year which may be further extended based on satisfactory performance.

<table>
<thead>
<tr>
<th>Sr.</th>
<th>Name of Position, Emoluments, Scope of Work, Qualification, Experience &amp; Expected Skills</th>
<th>Age Limit</th>
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</table>
| 1.  | **Technical Expert** - People’s Biodiversity Register (PBR) Documentation.  
*Emoluments* – 35,000/- Per Month (Consolidated)  
**Scope of Work** -  
(i) Closely work with designated agencies (higher education and school education departments, BMCs) for prepartion of PBR.  
(ii) Technical support to designated agencies in People’s Biodiversity Register preparation.  
(iii) Field visits, monitoring and evaluation of PBR preparation by designated agencies.  
(iv) Awareness generation and capacity building of Biodiversity Management Committees. | 1. The maximum age limit for applying is 45 years as on 31.10.2019  
2. For retired personnels the upper age limit is 65 years as on 31.10.2019 |
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<tr>
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<td>(v) Sample data verification and finalization of PBR including approval from Gram Sabha.</td>
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<td>(vi) Preparation of Biodiversity Management Plan in collaboration with designated agencies and BMCs.</td>
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<td>(vii) Any other activity of MPSBB assigned by Member Secretary.</td>
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<td>Quality -</td>
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<td></td>
<td>(i) Post Graduate Degree in Botany/Zoology/Agriculture or Degree in applied sciences (Forestry, Natural Resource Management,).</td>
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<td>(ii) Retired Forest Officers with fitness to work in field holding Wildlife Diploma and expertise in IT.</td>
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<td>Experience (Desirable) -</td>
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<td>(i) Minimum one year field experience in Natural Resource Management Sector &amp; Eco-system approach desirable.</td>
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<td>(ii) Experience in liaison work with government, non government organization &amp; Private sector desirable.</td>
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<td>(iii) A good understanding of Biodiversity Act, Biodiversity Rules and other legislations related to biological diversity viz those of forestry, ecosystem approaches, environment, agriculture sector etc.</td>
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<td>Expected Skills -</td>
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<td>(i) Excellent hands on expertise in IT. Working knowledge of MS Office-word, Excel, Access, Power Point, Intra-Internet, e-mail applications etc. Knowledge of other supportive applications such as GIS, Publisher and some multimedia tools would be useful.</td>
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<td>(ii) Good facilitation and communication skills.</td>
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<td>(iii) Excellent writing and presentation skills in Hindi &amp; English.</td>
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<td>(iv) Good interpersonal skills and flexible attitude.</td>
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<td>(v) Ability to liaise and work with people of different backgrounds.</td>
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<td>(vi) Willingness to travel extensively.</td>
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**Terms & Conditions**

1. The offer shall be full time and place of work shall be office of the MPSBB, Bhopal.
2. The offer will be purely temporary for a period one year (extendable based on the performance). However, depending upon the work schedule and performance of the individual, the period of engagement may be extended/curtailed with the approval of the Competent Authority.
3. The remuneration of Technical Expert/Technical Assistant will be consolidated subject to TDS at the rates applicable. Remuneration being consolidated, amount will be payable at the end of the month irrespective of the fact whether the month consists of 28/29/30/31 days and TDS at the rates applicable will be deducted from the payment.

4. The selected candidate should not take up any other assignment during the period of his/her engagement with MPSBB.

5. The person may have to undertake tours as and when directed by the Member Secretary, MPSBB and travel entitlements shall be at par with class II Gazetted Officers.

6. The no. of contractual services are subject to change as per the requirement.

7. A Notice period for one month or deposition of one month's emoluments should be given for terminating the contract from both sides.

8. If applications are incomplete, or without applicant’s signature or not in prescribed format the same will be rejected.

9. Applicants will have to produce the original documents/testimonials in support of age, qualification, experience, expected skill etc for verification at the time of interview. In absence of relevant documents weightage for the same will not be given.

10. Canvassing, in any form, will disqualify the candidate.

11. In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and action taken as deemed fit by the appointing authority, in case of selection.

12. The candidate should not have any criminal record or criminal case pending.

13. The selected candidates have no legal right to claim on permanency of the post. MPSBB will not be responsible for any type of losses during the service.

14. The decision of the competent authority regarding selection of candidates will be final and binding and no representation will be entertained in this regard.

15. The Competent Authority reserves the right of amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reasons or giving notice.

16. Request for conduct of Interview through Telephone/video conference or in any other mode will not be considered.

17. In case of any dispute about the interpretation of any point/clause/condition/rule, etc, the decision of the Member Secretary, MPSBB shall be final.

18. The selected candidates should join office of MPSBB within 7 days of selection and sign contract.

19. All disputes will be subject of jurisdiction of compete Courts in Bhopal only.
Procedure for Walk-in-Interview

1. Walking in Interview will be conducted at the Office of M. P. State Biodiversity Board at Bhopal on 08.11.2019 at 02.00 PM onwards.

2. The interested candidate should Email their CV to mpsbb@mp.gov.in by 06 November 2019 latest by 05.30 PM.

3. The candidates should report in Madhya Pradesh State Biodiversity Board office at 02.00 PM on 08.11.2019 for getting registered and document verification.

4. The filled in and signed hard copy of application should be submitted at the time of walk-in-interview to “Member Secretary, Madhya Pradesh State Biodiversity Board, 26, Kisan Bhawan, 1st floor, Arera Hills, Bhopal – 462011”

5. The self-attested photocopies of Date of Birth Certificate, Educational Testimonials and Work Experience Certificates, ID, Computer Skills should be enclosed. The candidates are also required to bring the originals for verification.

6. Candidates shall have to produce all original documents at the time of interview.

7. No call letter or interview letter will be issued.

8. Selection will be made purely on the basis of candidate’s academic qualification, previous experience and performance in the interview.

9. No TA/DA will be applicable to the candidates attending the interview.

10. Final list of selected candidates and wait listed candidates will be uploaded on Board's website www.mpsbb.nic.in

Member Secretary
MPSBB, Bhopal
Corrigendum

With reference to MP State Biodiversity Board's advertisement dated 03.11.2019 regarding Technical Experts-People's Biodiversity Register (PBR), following insertion has been made in Qualification after Sr. Number (ii):

(i) For Persons with certificate course in PBR preparation from any recognised national institute (GOI) qualification may be relaxed to graduation in any stream.

Member Secretary
MPSBB, Bhopal
Application for Walk-In-Interview for Technical Expert - People's Biodiversity Register

Application for the Position of ..........................................................

1. Name in full : (in Block letters)
2. Father’s /Husband’s Name :
3. Date of Birth :
4. Present Pay :
5. Address for correspondence :

   Contact numbers (Telephone/Mobile):
   E-mail:
   Alternate E-mail:

6. ID Proof No. :
   (Election ID card, Aadhar Card, Phone Bill, Gas Connection, Bank passbook, Rental Agreement)

7. Academic and Professional Qualifications :

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<th>Name of Institution &amp; Board/University</th>
<th>Degree/Diploma</th>
<th>Subject</th>
<th>Percentage or CGPA/OGPA</th>
<th>Year of Passing</th>
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8. Details of Work Experience :

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<th>Organization</th>
<th>Designation</th>
<th>Responsibilities</th>
<th>Duration</th>
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9. References :
   (Please mention two references with complete contact details for comments and feedback)

10. Any other Information :

   The self-attested photocopies of Date of Birth Certificate, Educational Testimonials and Work Experience Certificates, ID, Computer Skills should be enclosed. The candidates are also required to bring the originals for verification.

   Declaration

   I hereby solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief.
   
   Place :
   Date :

   Signature ........................................
   Name of Applicant ................................
   Address ............................................